



**Village of Cambridge  
PUBLIC WORKS COMMITTEE and  
PERSONNEL JOINT MEETING AGENDA  
Wednesday, October 20, 2021, 6:30 p.m.  
Amundson Community Center, Community Room  
200 Spring Street**

***THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!***

**Agenda**

- 1. Call to order/Roll Call: Public Works Committee/Personnel Committee**
- 2. Proof of Posting**
- 3. Approval of Minutes**
  - a. Approval of Joint Public Works and Personnel Committee Minutes: October 20, 2021
- 4. Public Appearances/Citizen Input**
- 5. Unfinished Business:**
  - a. 2022 Public Works budget
  - b. 2021 Personnel budget
- 6. New Business: None**
- 7. Update/Other Items for Future Consideration:**
  - a. Public Works Committee to be scheduled
- 8. Adjournment**

Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.

A quorum of the Village Board will attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees.

Recommendation by the joint committee will be made to be acted upon by the Village Board at a regular meeting.

More specific information about agenda items may be obtained by calling 423-371

Lisa Moen, Village Clerk/Treasurer/Administrator



**Village of Cambridge  
PUBLIC WORKS COMMITTEE and  
PERSONNEL JOINT MEETING AGENDA  
Thursday, October 14, 2021, 5:30 p.m.  
Amundson Community Center, Community Room  
200 Spring Street**

*THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!*

**MINUTES**

- 1. Call to order/Roll Call: Public Works Committee/Personnel Committee:** Meeting was called to order at 5:30 p.m. Members present:  
Public Works: Chair Galler, Trustee Wittwer – Excused: Rose  
Personnel: Chair Schaefer Weiss, Kumbier – Excused: Franklin  
Others present: Lisa Moen, Administrator; President McNally; Chrissie Brynwood, Treasurer; Kris Breunig, Public Works Director
- 2. Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website.
- 3. Approval of Minutes**
  - a. Approval of Public Works Committee Minutes: June 28, 2021: Wittwer made a motion to approve the minutes as presented, seconded by Galler. Motion carried.
  - b. Approval of Personnel Committee Minutes: September 21, 2021: Motion by Kumbier to approve the minutes as presented, seconded by Schaefer Weiss. Motion carried.
- 4. Public Appearances/Citizen Input:** None
- 5. Unfinished Business:** None
- 6. New Business:** Discussion and Possible Action Regarding:
  - a. **2022 Public Works budget:**
    - Road Repair will be a priority
    - Treasurer Brynwood is condensing/combining some of the accounts so we don't have similar accounts, making coding easier. I.e: all public works supplies in one, equipment and vehicle repairs together.
    - Looking at renting equipment (ie. Lifts) for safety reasons. This would occur a number of times a year. Unless we can find a cost effective one to purchase.
    - Youth Services, med drop – make corrections
    - Brine tank? Possible future purchase. Fort Atkinson has one. Would it be possible to try someone's out?
    - Road salt has historically been a category that has been cut, manipulating when we order, receive loads, early fills, etc. Look at how many loads were ordered and budget accordingly.
    - Fishponds need a well pump replacement for \$4,581.13. Maybe others would go share the cost.
    - Parks – can also look at park impact fees, see what is available

- Director Breunig has done a 5-year plan for roads, based on PASER ratings. Get quotes for these. Will also be applying for LRIP Grants

**b. 2021 Personnel budget**

- Health Insurance (Dean) is an increase of 4.6%
- Delta Dental/Vision is a 2% increase, after no increases last year
- A 5% increase for staff has been inserted, as well as options for 2,3,4 % provided. Discussions that increases are needed to retain employees and keep pace with the cost of living. Brynwood will receive \$1.00/hour or the % increase, whichever is higher per her hiring. Moen will not receive an increase due to recent raise. Clarification that wages are split by department- guys by actual categories marked on time sheets. Office staff is at set percentages between village and water and sewer. McNally would like to see each employee in full – and how they are broken down between departments.

**7. Update/Other Items for Future Consideration:** The Committees will meet again next week to look at more finalized numbers.

**8. Adjournment:** Witwer made a motion to adjourn, seconded by Kumbier. Both meetings were adjourned at 6:55 p.m.

Lisa Moen, Village Clerk/Treasurer/Administrator